

## SHUDY CAMPS PARISH COUNCIL

### **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT ST MARY'S CHURCH, SHUDY CAMPS FROM 7.30PM TO 9.00PM ON MONDAY 8 OCTOBER 2018.**

Present: Councillors John Haine (Chair), James Gordon, Anita Kiddy and Paul Malins.

Apologies for Absence: - Councillor Dave Elliott

In attendance: Andrew Webb (Parish Clerk), Cllrs Henry and John Batchelor.

Members of the public- None

#### **1. OPEN FORUM**

There being no members of the public present, no open forum took place.

#### **2. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 23 AUGUST 2018**

RESOLVED : that the minutes of the meeting held on 23 August 2018 be approved as a correct record of the meeting.

#### **3. MATTERS ARISING FROM THE MINUTES**

REPORTED:

- (a) arising on minute 4(c) that the Council's outstanding payment to the PCC for the use of the church premises for meetings was being processed;
- (b) arising on minute 10, that the Clerk would be working with the Neighbourhood Watch Co-ordinator to process the application needed for the erection of the new NW signs for which the Parish Council had committed funding.

#### **4. DECLARATIONS OF INTEREST**

No member declared an interest in any item on the Agenda

#### **5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS.**

RECEIVED: the reports for October 2018. The Reports for September had been previously circulated.

County Council

REPORTED:

- (a) key points from the presentation made by the Greater Cambridge Partnership to the Local Liaison Forum meeting on 12 September at Sawston on the first phase of the A1307 upgrade works between Fourwentways and Haverhill;
- (b) the resurfacing work on sections of the A1307 between Haverhill and Abington had now been virtually completed;
- (c) the continuing value of participation in the Local Liaison Forum as a focus group for the Greater Cambridge Partnership to sound local opinion;
- (d) the position of Haverhill Chamber of Commerce and the Mayor of Cambridgeshire and Peterborough on improving the Cambridge-Haverhill link.

District Council

REPORTED:

- (a) that the Local Plan had been approved which restored the planning safeguards for the villages and effectively ended the risk of developments outside the village envelopes;
- (b) the main developments envisaged in the Plan to 2031, which included 900 homes in the better served South Cambridgeshire villages;
- (c) that the next Parish Councils and Cabinet liaison meeting would be held in Cambourne on 27 November;
- (d) the £400k Grant Pot for the provision of local services primarily through voluntary and community groups had been launched. Parish Councils would not be able to bid directly for funding;
- (e) that there was to be meeting to consider emergency planning on 30 October after which further information would be made available to Parish Councils.

**6. FINANCIAL ACCOUNTS**

NOTED:

- (a) Balances - as at 1 October 2018, balances of £12,409.62 in the Treasurer's General Account, £713.02 in the Social Club Account and £8,794.35 in the S106 Account;
- (b) Payment of previously authorised items of expenditure since last meeting (made by BACS unless otherwise shown) –
  - Clerks Salary- 1/7/18-30/9/18 £558.41
  - Payment to HMRC in respect of Clerk's salary £139.60
  - Netwise Training (outstanding fee for website upgrade) £39.45
  - SWARCO (MVAS Mounting Brackets) £168.14
  - UK Power Networks (Nosterfield End Phone Box) £723.60
- (c) Payments for Approval

RESOLVED: to authorise the following items of expenditure:

- CAPALC Payroll Services Fee £43.20
- Annual Insurance Renewal (Zurich, through CAS) £205.60
- Netwise Training- fees for forthcoming year £300.00

## **7. PLANNING MATTERS**

### **7.1 Erection of Stables, Lower Farm, Main Street S/2334/18/FL (revised application)**

RECEIVED: revised plans for the relocation of the proposed stable block.

RESOLVED: following a detailed discussion of the revised plans, that South Cambridgeshire District Council be informed that the Parish Council recommends approval of the application, subject to the following conditions:

- (a) that proper arrangements are made for the drainage of waste and rain water from the stables in the proposed new location;
- (b) that safeguards be put in place during the construction of the stables to ensure that access to neighbouring properties is not impeded and that disturbance to neighbouring properties from the movement of vehicles in connection with the construction is kept to the minimum;
- (c) that during construction, traffic management measures are put in place to require that the parking of contractors' and other vehicles takes place within the curtilage of Lower Farm in order to prevent obstruction to the flow of traffic on Main Street and to pedestrian movement on the footpath on the north side of Main Street;
- (d) that the arrangements for vehicular access to the stables once completed are clarified and that residents of neighbouring properties are consulted about the proposed arrangements.

### **7.2 Carter's Farm Barns, Main Street**

REPORTED: continuing concerns regarding the dispersal of the spoil heap notwithstanding the removal of some material from the site. These would be raised with the Planning Officer at the next Combined Parishes meeting on 27 October.

### **7.3 Blackmore Barns, Mill Green**

REPORTED: that the revised application for change of use had now been approved.

### **7.4 South Cambs Parish Planning Forum**

REPORTED: that the next meeting would be held at 6pm on Thursday 30 October at Cambourne. It was hoped a member of the Council would be able to attend.

## **8 HIGHWAYS AND RELATED MATTERS**

REPORTED: from the Combined Parishes Meeting on highways held on 26 September:

- (a) that while the County Council had new plans in place to restrict the diversion of traffic, particularly HGVs, through the villages in the event of the closure of the A1307, the lack of viable diversionary routes limited the effective action that could be taken;
- (b) that the Clerk had taken the opportunity to raise:
  - (i) the issue of the outstanding repairs to the damaged white gate adjacent to the 30mph speed limit sign in Blacksmiths Lane;
  - (ii) the possibility of replacing the corroded repeater sign in Main Street with the extraneous new repeater sign which had been installed very close to an existing repeater sign adjacent to Sunnyside;
  - (iii) installing the missing oak bollard in Blacksmiths Lane.

The Traffic Officer had undertaken to pursue these matters with the LHI manager for the village.

## **9 PARISH DEFIBRILLATOR – UPDATE**

REPORTED: by the Clerk, concerns raised by the Ely Diocesan Advisory Committee on the installation of the defibrillator in the Church Porch. Councillors suggested a number of options to address the concerns.

## **10 GLPD AND PARISH WEBSITE**

REPORTED

- (a) that it had been established the Council's domain name did not expire until September 2021, making the expenditure for renewal agreed at the last meeting unnecessary;
- (b) by the Chair,
  - (i) the position regarding the implementation of Council e-mail accounts for all members and enhanced website security following discussions with Netwise;
  - (ii) that Google Drive folders had now been created for the storage of documents and communications circulated to Councillors

## **11 TREE WARDEN SCHEME AND QUESTIONNAIRE**

RESOLVED:

- (a) that Mark Hows be asked to respond to the questionnaire circulated by South Cambs as part of the higher profile it was giving to the promotion of awareness of trees;
- (b) that a work party be established to cut back the vegetation overhanging the public footpath between Riverdale and South Lawns

**11 CAMBRIDGESHIRE COUNTY COUNCIL CONSULTATION ON REVISED STATEMENT OF COMMUNITY INVOLVEMENT**

RESOLVED: that CCC be informed:

- (a) that the Council noted the consultation on the revised statement;
- (b) had no comments to make on it;
- (c) looked forward to receiving the final revised consultation procedures.

**12 CAMBRIDGE AREA BUS USERS- INVITATION TO COLLABORATE**

RESOLVED: that Cllr Gordon inform Cambridge Area Bus Users that the Parish Council looked forward to supporting and collaborating with them.

**13 PARISH EMERGENCY PLANS**

NOTED:

- (a) that the Council had previously decided not to compile an emergency plan on the grounds that the small size of the Parish did not justify the work required;
- (b) that South Cambs had now renewed its advice to Parish Councils to develop Emergency Plans and had asked to see them by 31 January 2019.

RESOLVED: that the Clerk draft short pragmatic plans based on experience and on-line advice to manage the six emergencies the parish was most likely to experience.

**14 TRAINING AND CONFERENCES**

NOTED: events attended by members and forthcoming opportunities.

**15 NEXT MEETING**

RESOLVED: that the Clerk arrange the next meeting for late November/early December.