

SHUDY CAMPS PARISH COUNCIL

To Members of the Parish Council

I hereby give notice that the Annual Meeting of Shudy Camps Parish Council will be held at 7.30pm on Monday 13 May 2019 in St Mary's Church, Shudy Camps, starting immediately after the Annual Parish Meeting. You are summonsed to attend the meeting for the purpose of transacting the following business. Members of the press and public are invited to attend.

AGENDA

1. **Election of Chair** and signature by Chair of **Declaration of Acceptance of Office**.
2. **Open Forum**
3. **Apologies** for absence.
4. **Approval of minutes** of the meeting of the Parish Council held on 7 March 2019.
5. **Matters Arising** from the Minutes.
6. **Declarations of Interest** by Members in respect of items on the Agenda.
7. **Reports from District and County Councillors for May 2019**.
8. **Trees, Verges and Hedgerows**.
 - 8.1 **Maintenance Policy**- to consider the development of guidelines for the Council in dealing with issues relating to trees adjoining and on public areas in the Parish.
 - 8.2 **Verge and Hedgecutting Contract**- to review the performance of the contract to date and identify any issues for the Clerk to raise with the contractor.
9. **Status of Jubilee Green**.
10. **Finance and Annual Audit**.

Presentation of the Accounts for 2018-19 and Review and Approval of the Annual Return for the year ended 31 March 2019. The accounts have been submitted to the Internal Auditor for inspection. If they have not been returned in time for the meeting, an additional meeting will need to be scheduled to approve them.

11. Financial Accounts.

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11.1 Parish Council Treasurer's General Account

- Opening Balance at 6/4/19 11,048.52
- Income received since the last meeting
 - Precept - first instalment 3,125.00
 - South Cambs DC- Streetlighting Refund 423.40
(subject to query and clarification)
 - Transfer from Social Club Account 1,414.90
- Payments made since the last meeting (all by BACS)
 - Clerk's Salary Q2/2019 558.41
 - Payment to HMRC in respect of clerks' salary 139.60
 - Cambs ACRE Payroll Service- residual payment 28.80
 - Freeland Rees Roberts Architects (Defibrillator) 307.02
 - Wel Medical (Defibrillator) 1,500.00
 - South Cambs DC- Streetlighting payment 423.40
- Payments for Approval at the Meeting
 - Footpath Mower- fuel purchase 15.49
 - Farrant Electrical Ltd (Defibrillator) 643.21
 - Parish Council Printer- replacement ink 22.37
 - Red Shoes Accounting- Payroll Service 43.20
 - CAPALC Membership renewal fee 188.62

11.2 Parish Council Treasurer's Social Club Account

- Balance at 6/4/19 50.00
(donation for sale of copy of Shudy Camps Scrapbook)

11.3 Parish Council Treasurer's S106 Account

- Balance at 6/4/19 8,794.35

12 Planning Issues

- 12.1 S/1173/19/FL - proposed new access to serve barn conversion, Mill Green Meadow, CB21 4QZ - consultation.
- 12.2 S/1305/19/LB – replacement of rotted sections of sole plates to front of property, Bramleys, Main Street, CB21 4RA - consultation.
- 12.3 S/1208/19/DC - discharge of Condition 5 (materials) pursuant to planning permission S/2334/18/FL -2stables, Lower Farm, Main Street, CB21 4RA- for information

12.4. Village Design Guides Consultation (supplementary planning documents) – to consider the Council’s response to the Greater Cambridge Planning Partnership.

12.5 Greater Cambridge Partnership Planning Policy update- to consider implications for the Parish.

13. Parish Mosaic Bench project – to receive and consider a formal proposal for the Parish Council to provide support for the project discussed informally on 7 March.

14. Highways Issues

14.1 **LHI/MVAS** - to note the unsuccessful outcome of the Council’s 2018 LHI bid and to consider the use of MVAS data for possible future bids and to report on the most recent Combined Parishes Meeting

14.2 **Nosterfield End parking area** - to consider deterrents to the use of this location as the base for illicit activity.

14.3 **Cambridgeshire County Council Council** survey on Highways Service and Street Lighting Service - to consider the Council’s response.

Andrew Webb

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Parish Clerk

6 May 2018