

DRAFT

SHUDY CAMPS PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT ST MARY'S CHURCH, SHUDY CAMPS, ON MONDAY 16 SEPTEMBER 2019.**

Present: Councillors John Haine (Chair); Dave Elliott, James Gordon and Paul Malins.

In attendance: Andrew Webb (Parish Clerk).

Members of the public- 2

1. OPEN FORUM

No matters were discussed in Open Forum.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Henry Batchelor and Anita Kiddy.

3. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 1 JULY 2019

RESOLVED: that the minutes of the meeting held on 24 July 2019 be approved as a correct record.

4. MATTERS ARISING FROM THE MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Arising on Minute 4- Parish Tree Survey

REPORTED:

- (a) that the Chair was continuing to work on accessing the software that would facilitate the survey;
- (b) that the Tree Warden had not been able to attend the "Basic Tree Survey and Inspection" training at Swavesey on 15 August, but would be attending a free introductory talk on "Canopy Cover" at Horningsea on 1 October on which he would submit a brief report to the Council;
- (c) that it appeared there were no recently imported oaks in the parish at risk of carrying the oak concessionary moth;
- (d) with regard to the application to register Jubilee Green as a village green, that the Clerk had undertaken preliminary work on the process under Section 15(1) of the Commons Act 2006 and would be liaising with Cllr Gordon on some of the legal aspects.

Arising on Minute 4- Mosaic Bench Project

REPORTED:

- (a) with tabled photographs, progress on the project;
- (b) the quotation received for the renovation of the village sign adjacent to the bench.

RESOLVED: that a second quotation for the renovation of the sign be obtained for comparative purposes and submitted to the next meeting and that the provider of the first quote be thanked and informed of the position.

Arising on Minute 4- A1307 Parishes Forum

REPORTED: that the chair of the Forum had been advised of the Council's decision to play an active part in its activities.

Arising on Minute 9- Local Highways Initiative

REPORTED: that receipt of the Council's revised submission had been acknowledged.

5. DECLARATIONS OF INTEREST - None

6. REPORT FROM DISTRICT AND COUNTY COUNCILLORS

RECEIVED: the reports for August and September 2019.

REPORTED: by Councillor Batchelor,

- (a) that the Greater Cambridge Partnership had put Phase II of the Cambridge South East Transport Project (options for improvement from Addenbrookes to the M11) out to consultation with a closure date of 4 November 2019;
- (b) that commencement of work on improvements to the A1307 between Fourwentways and Linton, due to start on 16 September, had been deferred until 23 September;
- (c) that the Greater Cambridgeshire Partnership had released the annual review of the 5 year land supply for comment by 14 October;
- (d) the current planning position with housing developments at Linton.

7. FINANCIAL ACCOUNTS

NOTED: the current balances of £8,086.87 in the Treasurer's General Account which included a VAT rebate of £1,130.66; £8,794.35 in the s106 Account and £50.00 in the Social Club Account.

RESOLVED:

(a) to note that the following previously approved payments had been made since the last meeting, following due authorisation:

• Clerk's Salary (Q3, 2019)	£558.41
• Payment to HMRC in respect of Clerk's salary	£139.60
• Officer of the Information Commissioner	£35.00

(b) to authorise the following payments:

• Joy Potter (Verge and Hedgerow Maintenance)	£500.00
• Netwise UK (Premium package support and maintenance)	£300.00

## 8. PLANNING MATTERS

### Carter's Farm Barns

REPORTED: by the Chair

- (a) difficulties being experienced by some residents in obtaining replacement insurance for their properties following the failure of the company providing the 10-year insurance backed warranty offered by the developer;
- (b) developments with continuing issues and concerns regarding the surface water drainage system and possible contamination of land at Carter's Farm Barns. These were scheduled to be discussed with the Planning Officer at the Combined Parishes Meeting on 24 September. Councillor Batchelor undertook to convey the concerns raised by Councillors and residents present at the meeting with the Planning Department to enable a full update to be given at the CPM.

RESOLVED:

- (a) that a further report be made to the next meeting;
- (b) that residents of Carter's Farm Barns be sent details of records held by the Parish Council regarding planning approvals and action taken in respect of concerns affecting the site.

S/2314/19/FL- Single Storey Extensions to front, rear and side elevations and infilling under existing roof, Riverdale, Main Street, Shudy Camps, CB21 4RA

NOTED: that the application had been approved.

Greater Cambridge Sustainable Design and Construction Supplementary Planning Document Consultation

RESOLVED: that while the Council had no comments to make on the consultation, the Greater Cambridge Shared Planning Service be asked to notify it of the adoption of the document.

## 9. CAMBRIDGESHIRE AND PETERBOROUGH LOCAL TRANSPORT PLAN CONSULTATION

RESOLVED: that Cllr Malins review the document and send the Clerk any comments to be made to the consultation on behalf of the Council for the deadline of 27 September.

## 10. ZERO CARBON COMMUNITIES GRANTS

RESOLVED: that there were currently no projects for which the Council wished to apply for a grant under the scheme.

## 11. CAMBRIDGESHIRE COUNTY COUNCIL COMMUNITY GRITTING SCHEME WINTER 2019-2020

RESOLVED: that while the Council did not wish to join the Scheme, the Clerk ask the Highways Service whether a grit receptacle could be provided to be located adjacent to the information point.

## 12. AGE UK SMALL VILLAGES WARDEN SCHEME REPORT

RESOLVED: that the report be placed on the website.

13. NOSTERFIELD END PHONE BOX RENOVATION PROJECT -UPDATE

REPORTED: by Cllr Gordon, that the volunteer who had offered to undertake the convert the box into another information point and library had indicated that there was a need to level the verge in front of the box to ease access and install protective bollards adjacent to the highway to improve safety.

RESOLVED

- (a) that Cllr Gordon ask the volunteer to provide costings for the refurbishment of the exterior of the box and remodelling of the interior to provide the intended facilities;
- (b) that Cllr Malins review and make recommendations for providing easier and safer access to the box and for safety arrangements during the execution of the works bearing in mind its proximity to the highway.

14. STREET LIGHTING PARISH ENERGY HANDOVER- OCTOBER 2019

REPORTED: by the Clerk, that the County Council had confirmed it would remain responsible for the maintenance and repair of streetlighting after the transfer of responsibility to parishes for procurement of the electricity supply.

RESOLVED: that Utility Aid be informed that the Council agreed to align the end date for the contract with its agreed supplier (once appointed) to 30 September 2023 in view of the advantages envisaged.

15. REQUEST FOR REGISTEROFFICENEARME.COM

RESOLVED: that registerofficenearme.com be informed that the Council did not wish to include a link the organisation's website on its website.

There being no further business, the meeting closed at 8.35pm