

DRAFT

SHUDY CAMPS PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT ST MARY'S CHURCH, SHUDY CAMPS,
ON MONDAY 16 DECEMBER 2019**

Present : Councillors John Haine (Chair); Dave Elliott, Anita Kiddy and Paul Malins.

In attendance: Councillors Henry Batchelor, John Batchelor, Andrew Webb (Parish Clerk).

Members of the public : 2

1. OPEN FORUM

No matters were discussed in Open Forum.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor James Gordon.

3. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 16 SEPTEMBER 2019

RESOLVED: that the minutes of the meeting held on 21 October 2019 be approved as a correct record.

4. MATTERS ARISING FROM THE MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Arising on Minute 4- Mosaic Bench and Renovation of Village Sign

REPORTED: that the bench had been completed and was ready for installation after Christmas;

RESOLVED:

- (a) that an event be arranged to celebrate both the installation of the bench and the renovation of the village sign, ideally in February or March, and publicised in the next edition of the Camps Review and on the Parish Council website;
- (b) that if the timing of the event did not enable it to be publicised in the next Camps Review, A5 door cards be distributed to publicise it instead;
- (c) that another quotation be obtained by Cllr Malins for carrying out the alternative approach to the repair of village sign proposed in the second quotation he had received to enable a final decision on letting the work to be made;
- (d) that those responsible for the bench project be congratulated on their achievement.

Arising on Minute 4- Nosterfield End Phone Box Renovation

REPORTED: steps suggested by Cllr Gordon for taking forward the renovation.

RESOLVED: that Cllr Gordon work up his proposed approach into a project proposal, including the installation of bollards to protect users from traffic and to prevent parking on the verge, and that Cllrs Malins, Gordon and Haine arrange a site visit with volunteers to finalise the details.

Arising on Minute 4- Parish Tree Survey

NOTED: there was no progress to report at the present time.

Arising on Minute 10- Repairs to Footpath Mower

REPORTED: that a quotation of £100 for the repair of the mower had been received from Gog Magog Mower Services.

RESOLVED: to authorise total expenditure of up to £200 on the servicing and repair of the mower in the current financial year.

Arising on Minute 11- Grit Bin

REPORTED: that a quotation of £150 had been received from Cambridgeshire County Council for the purchase of a grit bin and the continuous supply of a “reasonable” quantity of grit.

RESOLVED: that a bin be purchased and located adjacent to the Information Point in Main Street.

Arising on Minute 16- Dog Fouling

REPORTED:

- (a) a quotation received by the clerk for the supply of metal boot scrapers;
- (b) that it had been established that the District Council would empty dog waste bins situated on the public highway in locations approved by the Highways Department.

RESOLVED: that a full discussion of this matter be held under Agendum 10.

Arising on Minute 11- Jubilee Green

REPORTED: that an alternative and possibly less complex approach to securing village green status was available under planning legislation.

RESOLVED: that the Clerk investigate and as appropriate pursue the alternative approach.

5. DECLARATIONS OF INTEREST - None.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

RECEIVED: the reports for November and December 2019.

District Council

REPORTED: that Cllr John Batchelor would be meeting officers in the Planning Department on 17 December and would seek clarification of the position regarding enforcement of the approved surface water system and the removal of waste at Carter’s Farm Barns.

County Council

REPORTED:

- (a) that the new A14 Huntingdon bypass had now opened a year early. There would be some disruption on the original A14 around Huntingdon until the final completion of the project in December 2020. Work at the Cambridge end in the Swavesey area would be suspended over the holiday period;
- (b) that the move of the Council offices from Shire Hall to Alconbury was pressing ahead and was also expected to be completed by December 2020;

- (c) that the Chair had attended the Cambridgeshire Local Councils Conference the theme of which had been “working together”. This theme had not however been reflected in the format of the morning sessions which had given little opportunity for participation. Cllr Henry Batchelor would pass these comments onto the organisers.

7. FINANCIAL ACCOUNTS

NOTED: the current balances of £9,410.75 in the Treasurer’s General Account, £8,794.35 in the s106 Account and £80.00 in the Social Club Account.

RESOLVED:

- (a) to note the following previously approved payments had been made since the last meeting following due authorisation:

• Parish Insurance Renewal	£186.73
• Red Shoes Accounting (Payroll Service)	£86.40
• Reimbursement to Parish Clerk (laptop security renewal)	£29.98
• Parish Clerk Q4 Salary	£558.41
• Payment to HMRC in respect of Clerk’s Salary	£139.60

- (b) to authorise the following payments:

• Joy Potter- verge and hedgerow maintenance	£500.00
• Repairs and service of footpath mower (Minute 4 refers)	£200.00
• Cambs CC Streetlighting 2018-19	£492.95
• LHI Agreed Payment for 2018-19	£810.89
• Grit Bin (Minute 4 refers)	£150.00
• Reimbursement to Parish Clerk (printer ink)	£38.85
• Payment to PCC for use of church for meetings	£180.00

8. REVIEW OF VERGE AND HEDGEROW MAINTENANCE CONTRACT

RESOLVED: following a discussion of the contractors’ performance during the past year, that they be offered a contract for a further year from March 2020 up to the value of £2000, subject to detailed revisions to the locations to be maintained.

9. STREETLIGHTING ENERGY TRANSFER- UPDATE

REPORTED: by the Clerk, action taken since the last meeting to find a suitable supplier for streetlights in the Parish.

NOTED:

- (a) that the County Council had given assurance that energy would continue to be supplied to the lighting until a contract had been agreed with a supplier;
- (b) that the final invoice for lighting for 2018-19 had been received from Cambridgeshire County Council, totalling £492.95. While 16% higher than the 2017-18 invoice, this was still significantly lower than the fixed rate for the 4-year contract recommended by Utility Aid;
- (c) that the County Council had also sent notification that streetlights in the parish would be converted to LED in March 2021. This was a further consideration against entering the 4-year fixed price contract with the supplier recommended by Utility Aid;
- (d) intelligence about possible alternative suppliers obtained from neighbouring parish councils.

RESOLVED: that the alternative suppliers used by neighbouring parishes be investigated with a view to entering short term contracts for the supply of power until the installation of LED lights in March 2021

10. DOG FOULING- WASTE DISPOSAL BINS AND SIGNAGE

RESOLVED:

- (a) to seek approval from the Highways Department for the installation of two 40 litre post-mounted dog waste bins, one at the start of the public footpath near the village sign in Main Street and one near the start of the public footpath adjacent to Granary Cottage, on an experimental basis in the current financial year;
- (b) to make provision in the 2020-21 budget for the purchase 3-4 further bins, with installation being dependent on an assessment of the success of the initial two bins;
- (c) that alternative/additional possible locations for the bins should include: entrances to public footpaths adjoining the public highway at Bangs Close, Mill Green (2), Blacksmiths Lane and Nosterfield End (2).

11. PLANNING MATTERS

Carter's Farm Barns, Main Street

REPORTED that no further feedback had been received by the Chair from the Planning Department on their investigations into the adequacy of the surface water system and the possible contamination of the site by asbestos following the report given to the Combined Parishes meeting.

RESOLVED: to discuss the situation further in the light of feedback from Cllr John Batchelor from the meeting with the officers reported in Minute 6.

Old Stack Yard, Mill Green

NOTED: there were no further developments to report.

Neighbourhood Plan

REPORTED: by the Chair, the benefits of adopting a Neighbourhood Plan, as discussed at the Cambridgeshire Local Councils Conference.

NOTED: in discussion, that the development of a Neighbourhood Plan was expected to be a highly consultative exercise, with extensive community engagement and adoption being subject to a Parish Referendum. Grants were available for the purchase of the services of consultants. Most local Neighbourhood Plans had been adopted by larger villages, but there was the possibility of developing joint plans with neighbouring parishes.

RESOLVED:

- (a) that an expert on Neighbourhood Plans be invited to give a presentation to a future meeting;
- (b) that an item be placed in the next Camps Review to gauge interest in the possible adoption of a Neighbourhood Plan for the Camps.

12. HIGHWAYS AND TRANSPORT MATTERS

Parking in Main Street

RESOLVED: that the Clerk draft a flyer for approval by the Chair encouraging all residents in Main Street to park considerately.

LHI Application

NOTED: that Cllrs Haine and Malins would be presenting the Council's 2020-21 application to the LHI Panel at 9.30 am on Wednesday 15 January.

Strategic Bus Review

NOTED:

- (a) that Lucy Frazer MP had submitted comments from the parish on local bus services to the Cambridgeshire and Peterborough Combined Authority's Strategic Bus Review;
- (b) that the combined authority had also promoted an on-line survey of views on bus services which had been open from 4 November-15 December.

13. ENVIRONMENTAL MATTERS

Cambridgeshire County Council- Climate Consultation

RESOLVED: to consider the Council's response to the consultation at the next meeting.

Electronic Vehicle Charging Point

RESOLVED: that in view of the practical difficulties, not to pursue the installation of an EVS charging point.

Power for People- draft resolution in support of local electricity bill

RESOLVED: not to support the draft resolution.

Cambridgeshire and Peterborough Minerals and Waste Local Plan Consultation

RESOLVED: that the consultation be noted.

14. COMMUNITY MATTERS

Anti -Social Behaviour in the Vicinity of Glebe House

RESOLVED: that Glebe House be informed that the Parish Council shared their concerns about recent incidents and asked to keep the Council advised of any further occurrences.

Age Concern UK- Local Representative

RESOLVED: to thank the retiring representative for her long service as local Age UK Representative and to request further information from her on the responsibilities of the role with a view to finding a successor.

Castle Camps Village Hall Management Committee

NOTED: the Annual Report of the Committee and the report made to Castle Camps APM.

Parish Nurse Service

RESOLVED: that the Clerk seek further information about the part-time Nurse funded by seven local parish churches with a view to establishing a similar role for the parishes included in the Linton Team Ministry and report back to a future meeting.

Cambridgeshire County Council Innovate and Cultivate Fund

NOTED: the availability of grants to local community groups under this scheme.

2020-21 BUDGET AND PARISH PRECEPT

RESOLVED: following a preliminary discussion of items to be included in the 2020-21 Budget, that a draft budget be submitted to the next meeting for approval and notification to South Cambridgeshire District Council for its deadline of 20 January 2020.

MEETINGS AND CONFERENCES ATTENDED/FORTHCOMING

REPORTED: by Cllr Elliott, discussions on the proposed Cambridge Metro System and concerns about the impact of proposed developments on local NHS services at the A1307 Action Forum meeting which he had attended on behalf of the Council on 31 October.

NOTED: that the next Combined Parishes meeting in January, the date for which would shortly be confirmed, would focus on highways issues.

There being no further business, the meeting closed at 21.40