

SHUDY CAMPS PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT ST MARY'S CHURCH, SHUDY CAMPS, ON MONDAY 16 MARCH 2020

Present : Councillors John Haine (Chair); Dave Elliott, James Gordon, Anita Kiddy and Paul Malins.

In attendance: Councillor Henry Batchelor, Andrew Webb (Parish Clerk).

Members of the public : 3

1. OPEN FORUM

No matters were raised for discussion

2. APOLOGIES FOR ABSENCE

Apoloiges for absence were received from Councillors John Batchelor.

3. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 27 JANUARY 2020

RESOLVED: that the minutes of the meeting held on 27 January 2020 be approved as a correct record.

4. MATTERS ARISING FROM THE MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Arising on Minute 8- Nosterfield End Layby

REPORTED: that the Chair had written to the owner of the land adjacent to the layby but had not received a response.

5. DECLARATIONS OF INTEREST

None.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

RECEIVED and NOTED: the reports for February and March 2020.

REPORTED: by Cllr Henry Batchelor

- (a) that he would seek a response from the Planning Department to the Chair's letter seeking clarification on the requirement for planning permission for the plans for the Nosterfield End Phone Box;
- (b) that Annual Parish Council Meetings/Annual Parish Meetings due in May would be postponed due to the Coronavirus pandemic- further advice would be circulated to Parish Councils.

7. CORONAVIRUS (COVID-19)

NOTED:

- (a) the advice on COVID-19 issued to Parish Councils by the Director of Public Health for Cambridgeshire County Council and Peterborough City Council;
- (b) that the Clerk had registered the Council with Public Health England to receive regular updates and resources on COVID-19 so that within the limits of what was possible and permissible action could be taken on PHE's advice and recommendations;

- (c) that a Registered Nurse in the village had volunteered to assist the vulnerable and elderly if necessary and the action taken to accept and follow up on her offer;
- (d) that Linton Health Centre had written to assure Parish Councils of its help and support for their efforts to mobilise volunteers in the village

RESOLVED

- (a) that steps be taken to draw up a list of volunteers to provide support during the COVID-19 pandemic in the village with appropriate publicity;
- (b) that an emergency plan for the village be compiled, based on that drawn up by Horseheath PC;
- (c) that going forward, the Clerk would ensure that the Parish Council oversaw voluntary efforts in the parish to maintain awareness of the measures recommended by PHE and the NHS to control the spread of COVID-19 and to take the necessary action in response to advice and instructions from other public agencies.

See also Minute 18(b).

8. FINANCIAL ACCOUNTS

NOTED: the current balances of £6,122.78 in the Treasurer's General Account, £8,794.35 in the s106 Account and £80.00 in the Social Club Account.

RESOLVED:

- (a) to note the following previously approved payments had been made since the last meeting following due authorisation:

• Clerk's Salary Q4 2019-20 FY	£558.41
• Payment to HMRC in respect of Clerk's Salary	£139.60
• Gog Magog Mower Services- repair and service of footpath mower	£228.08

- (b) that the following expenditure be authorised

• Garry Hughes- renovation of village sign (inc. VAT)	£ 936.00
• Red Side Up Printing- flyers for Mosaic Bench and village sign renovation celebration	£32.00
• CAPALC Annual Subscription -1/4/20-31/3/21	£208.44
• Reimbursement to Clerk- printer ink	£38.50
• Street lighting energy contract (SSE Energy)	£493.40
• Purchase of 2 x dog waste bins (inc. delivery & VAT)	£354.00

9. PLANNING MATTERS

Carter's Farm Barns- Main Street, Shudy Camps, CB21 4RA- Update

REPORTED: recent developments in relation to the surface drainage survey report.

RESOLVED: that the Council continue to urge a meeting between the residents and the Planning Department.

S/0234/20/DC- Riverdale, Main Street, CB21 4RA.

NOTED: the submission of an application in discharge of condition 3 of planning approval S/2314/19/FL (materials)

Public Consultation on new Greater Cambridge Local Plan, Balsham, 28/2/20.

NOTED: that the Clerk had attended the meeting and would circulate a note of the proceedings.

Proposed revisions to procedures for delegation of approval of local planning applications

NOTED: that a decision on the proposed revisions would be taken at the full Council meeting on 2 April 2020 following a challenge to the lawfulness of a decision being taken by the Planning Committee.

10. STREET LIGHTING ENERGY CONTRACT

RESOLVED: that the quotation of £493.40 from SSE for the supply of electricity to street lights in the village for the period 1 March 2020- 28 February 2021 be accepted and that Cambridgeshire County Council be advised accordingly.

11. MOSAIC BENCH AND VILLAGE SIGN RENOVATION CELEBRATION

NOTED: that the celebration had been arranged for 28 March and publicised by means of a flyer delivered to each household. The event might however have to be rescheduled due to Coronavirus restrictions.

12. THREE FREE TREES SCHEME

NOTED: that the Council's voucher had been obtained and that the Clerk and Cllr Gordon would be collecting trees to the value of £60 from Scotsdales on 21 March.

RESOLVED: to confirm that the trees be planted at Nosterfield End, Mill Green (junction of New Road adjacent to Parnells) and the verge area adjacent to the village sign.

13. PURCHASE OF DOG WASTE BINS

RESOLVED:

- (a) that two green "Sirius" bins with posts be purchased from Broxap Ltd for a total of £354 including delivery and recoverable VAT and,
- (b) to confirm that, subject to Highways approval, the bins be located adjacent to the footpath sign at the Main Street end of the footpath leading to Mill Green and at the start of the footpath adjacent to Granary Cottage.

14. MAIN STREET DRAINAGE

RESOLVED: that the Chair write to the owners of land adjacent to the watercourse running parallel to Main Street to remind them of their responsibility to ensure that it was not blocked.

15. REQUEST FOR FINANCIAL SUPPORT

RESOLVED: that £50 be awarded to MAGPAS and £50 to East Anglia's Children's Hospices from the 2019-20 budget for charitable support.

16. PARISH NURSE SCHEME

NOTED: that the Clerk had written on the advice of Revd Kathy Bishop to the national parish nursing organisation for further information and their response was awaited.

RESOLVED: that the possibility of establishing a Parish Nurse scheme continue to be pursued particularly in the light of the Coronavirus epidemic.

17. JUBILEE GREEN APPLICATION FOR VILLAGE GREEN STATUS

NOTED: that useful information had been received from the Open Spaces Society about the practicalities of village green registration which would be followed up by the Clerk when other priorities allowed.

18. NEIGHBOURHOOD WATCH COMMUNICATIONS

REPORTED: by the Neighbourhood Watch Co-ordinator, that following a recent car theft in broad daylight from outside the owners' home, she was investigating ways of improving communication in the village about suspected criminal activity. A NW Whatsapp Group had been set up and steps were in hand to publicise its existence.

RESOLVED:

- (a) that the NW Whatsapp Group be publicised on the Parish Council website;
- (b) with the agreement of the NW Co-ordinator, that the NW WhatsApp Group be used as the basis for a COVID-19 Whats App Group to disseminate information and advice on support available for residents

19. CAMPS REVIEW

REPORTED: by the Clerk, the circumstances which had led to the omission of the report from the Parish Council in the latest edition of the Camps Review and the steps that would be taken to prevent a recurrence.

20. COMBINED PARISHES MEETINGS

REPORTED: by the Clerk, the discussion of highway issues at the meeting on 28 January.

NOTED: that the Council had not been represented at the meeting on 25 February.

There being no further business, the meeting closed at 9.05pm