

SHUDY CAMPS PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11 JANUARY 2021 UNDER THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANELS) (ENGLAND AND WALES) REGULATIONS 2020.

Present: Councillors Anita Kiddy (Chair); James Gordon (Vice-Chair), John Haine, Paul Malins and Dave Elliott.

In attendance: Andrew Webb (Parish Clerk), Councillors John and Henry Batchelor.

Members of the public : 3.

1. OPEN FORUM

No matters were raised

2. APOLOGIES FOR ABSENCE

None.

3. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14 DECEMBER 2020

RESOLVED: that the minutes of the virtual meeting held on 14 December 2020 be approved as a correct record

4. MATTERS ARISING FROM THE MINUTES

Arising on Minute 6(b)- West Suffolk Council District Plan

REPORTED:

- (a) by the Clerk, that the Council had been encouraged by a private individual to write to West Suffolk Council to express its concerns about a proposed major housing development to the south of Haverhill;
- (b) by Councillor Henry Batchelor, that the site had been submitted in response to West Suffolk's first call for possible sites and no decision had been taken upon it.

RESOLVED: to advise the correspondent that the Council did not wish to submit comments at the present time given the current status of the proposal, but would be happy for them to keep in touch.

ACTION: Clerk

Arising on Minute 6(e) – Carter's Farm Barns, Main Street, Shudy Camps

NOTED:

- (a) that Councillor John Batchelor had provided a summary of the planning conditions attaching to the site which had been circulated to members. However, it was the responsibility of Building Control rather than Planning to establish whether the conditions had been fulfilled, developers were not required to use the local authority building control service to provide sign-off and the certificate was provided for the developer rather than the Council;
- (b) that the information submitted, while useful, did not address the Council's ongoing concerns to establish conclusively the extent to which the approved surface water drainage system had been installed (although Councillor Malins' recent inspection and the limited survey carried out by the local authority in 2020 suggested significant omissions/variations) and whether the site had been cleared of contaminated material;

RESOLVED: that Councillor Batchelor would seek to obtain a copy of the certificate supplied to the developer by the firm which carried out the Building Control inspection and report back to the Council. **ACTION: Councillor J Batchelor.**

Arising on Minute 10.3- Streetlighting

REPORTED:

- (a) by the Clerk, that the Project Manager for the LED installation had confirmed that the conversion programme for the streetlights in the parish should be completed by the end of January;
- (b) that the new lights were generally considered to be a considerable improvement.

Arising on Minute 14- Volunteering

RESOLVED: that the Chair be authorised to approve the text of the piece to be put in the forthcoming edition of the *Camps Review*. **ACTION: Clerk, Chair.**

5. DECLARATIONS OF INTEREST

Councillor Haine declared an interest in the planning application for 8 Parkway and withdrew from the meeting for the discussion of the item.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

REPORTED and NOTED

(a) by Councillor Henry Batchelor:

- (i) that a Parliamentary review of constituency boundaries was shortly to take place on which there would be a public consultation in the summer;
- (ii) with regard to the LHI scheme, that there was no requirement for parish councils to proceed with a successful application if budgetary considerations precluded it;
- (iii) recent staffing changes in the Highways Department. He was available to be contacted for advice on the correct officer to approach in the event of uncertainty;
- (iv) that parishes were being exhorted to keep up community cohesion during the latest COVID-19 lockdown with support from the assigned District Council "patch officer" if necessary.

(b) by Councillor John Batchelor:

- (i) that the COVID-19 infection rate in the District had risen very sharply since the beginning of December and strict adherence to the lockdown and the established hygiene and social distancing routines was essential;
- (ii) the May 2021 elections for County Councillors, the Mayor and Police Commissioner were likely to be postponed.

7. FINANCIAL ACCOUNTS

Treasurer's General Account

NOTED:

- (a) the balance of £4810.06 in the account at 4 January 2021;
- (b) the following previously approved payments made since the last meeting:

- Clerk’s Salary- October to December 2020 418.81
- Payment to HMRC in respect of Clerk’s salary 279.20
- Red Shoes Accounting- Payroll Service 43.20
- SSE Streetlighting Energy costs November 2020 41.23
- Cams ACRE- 2021-22 Subscription renewal 57.00

RESOLVED: that the following payments be approved:

- Camps Review- parish contribution 167.01
- Clerk reimbursement- purchase of 8 litter pickers 25.98
- Cllr Haine reimbursement- purchase of hi viz waistcoats 12.48
- Purchase of 2 Glasdon “Topsy” dual-purpose waste bin 400.00
- SSE Streetlighting Energy costs December 2020 47.45

Treasurer’s Social Club Account

NOTED: the balance of £158.00 in the account at 4 January 2021.

Treasurer’s s.106 Account

NOTED: the balance of £8794.35 in the account at 4 January 2021.

8. CORONAVIRUS UPDATE

RESOLVED: that to ensure non-IT users were aware of sources of available support, a message be put on the Whatsapp groups and COVID-19 website asking users to notify the Clerk of anyone they knew of who did not use these facilities who might need to be contacted. **ACTION: Cllr Haine**

9. PLANNING MATTERS

9.1 20/04089/HFUL – 14 Main Street, Shudy Camps, CB21 4RA. Two-storey side and rear extensions following demolition of flat-roofed garage/bathroom/WC side extension, plus external and internal conversion works: amended site location plan/red line, new existing site plan and revised ownership Certificate B.

RESOLVED: following consideration of the amended application and discussion with the applicants, that Greater Cambridge Shared Planning be informed that the Council reiterated its support for the application, subject to care being taken to ensure that as far as possible, contractors' vehicles are parked off the highway given the narrow width of the road and number of cars parked on the highway in the vicinity. **ACTION: Clerk**

9.2 20/04987/HFUL – 8 Parkway, Shudy Camps, CB21 4RQ. Erection of new dwelling with access off Carsey Hill (new application, following rejection of application 20/01391/HFUL).

RESOLVED: that following consideration of the new application, be informed that the Council supports the application, subject to the following conditions:

- (1) the access onto Carsey Hill must maintain the integrity of the appearance and the flow of the ditch between the highway and the verge over which it will cross, particularly if surface water from the new development is to drain into the ditch. The ditch should be cleaned out and re-profiled to

remove silting and surface water pipes from the property connected to outfall into the ditch to ensure the water is correctly carried away;

(2) to avoid posing a hazard to traffic using Carsey Hill, vehicles associated with the construction of the new development should not be permitted to park on the road during the building works and be required to park on the site or in a suitable alternative location. **ACTION: Clerk**

9.3 Neighbourhood Plan- Update

RESOLVED: to approve the previously circulated draft flyer for distribution subject to the minor amendments to the layout discussed. **ACTION: Clerk**

9.4 Carter's Farm Barns- Update

Dealt with under Minute 4 above.

10. HIGHWAYS MATTERS

10.1 Main Street Drainage

REPORTED: by the Clerk, complaints from a resident in Main Street about the poor performance of the surface water drainage system in the road.

RESOLVED: that the residents be informed

- (a) that the Council itself had been concerned about the performance of the surface drainage system in Main Street for some time and had made previous representations about it to Cambridgeshire Highways. The problems had been exacerbated by the recent very heavy rainfall which has added surface run-off from the fields onto the highway and by the lack of maintenance to the ditch on the north side of Main Street;
- (b) that the Council would contact Highways again to request that the whole surface water drainage system in Main Street was thoroughly cleaned out and would seek to establish who was responsible for the maintenance of the ditch with a view to getting that scoured out to absorb the water running off the fields before it ran onto the road. **ACTION: Clerk**

10.2 Nosterfield End Lay By

REPORTED: continued complaints from residents about the use of the site for dumping rubbish and anti-social activities.

RESOLVED: that the possibility of installing CCTV to monitor the site and of applying under the next LHI Scheme for the installation of an additional streetlight to illuminate the site to deter its misuse be pursued, with a further report being made back to the Council in due course. **ACTION: Clerk**

10.3 Dog Waste Bins

RESOLVED:

- (a) to purchase 2 Glasdon Topsy Dual Waste bins in preference to an additional Broxap Sirius bin;
- (b) that the Glasdon Topsy Bins be secured to a concrete base rather than left free-standing;
- (c) that Councillors Malins and Elliott instal the bins in accordance with the District Council's requirements at the earliest opportunity. **ACTION: Clerk, Cllrs Elliott and Malins**

10.4 LHI Application

RESOLVED:

- (a) that Councillor Malins present the Council's application to the LHI Panel on 17 February;
- (b) that the level of the Council's contribution be revised to 10% of the project cost;
- (c) that Councillor Malins draft the required summary of the application and it be circulated for comment. **ACTION: Cllr Malins**

11. COMMUNITY FIBRE BROADBAND

REPORTED: by Councillor Haine, the current position.

12. 2021-22 BUDGET AND PRECEPT

RECEIVED: a revised draft budget for 2021-22.

NOTED:

- (a) that the draft budget previously considered had shown an incorrect figure for the carry forward from 2019-2020 into 2020-21, in consequence of which the levels of expenditure for 2021-22 discussed at the meeting on 14 December would result in the budget being in deficit by the end of the year;
- (b) it was therefore necessary to revisit the 2021-22 budget to revise the levels of expenditure previously envisaged in order to address the estimated deficit and to ensure there was an adequate level of carry forward into 2022-23;
- (c) that expenditure in the remainder of the current financial year should also be reviewed to establish where savings might be achieved in order to increase the level of carry forward into 2021-22;
- (d) that the precept had been subject to below average increases in recent years. Given that there was no restriction on the level of increase and the current level of precept was considerably less than £1 a week per household, a more significant upward revision could be contemplated for 2021-22.

RESOLVED:

- (a) following a thorough review of all heads of expenditure in the current financial year and for 2021-22, the draft budget attached as an Appendix to these minutes, be approved;
- (b) that the level of precept to be requested for 2021-22 be £7,735 (Seven Thousand Seven Hundred and Thirty-Five Pounds), an increase of £1,000 over 2020-21. **ACTION: Clerk**

12. MEETINGS ATTENDED AND FORTHCOMING

NOTED: that Cllr Malins would take part in the Cambridgeshire South East Transport project meetings on 20 and 26 January and report back to the Council. **ACTION: Cllr Malins**

There being no further business, the meeting closed at 9.50pm.