

SHUDY CAMPS PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8 FEBRUARY 2021 UNDER THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANELS) (ENGLAND AND WALES) REGULATIONS 2020.

Present: Councillors Anita Kiddy (Chair); James Gordon (Vice-Chair), John Haine, Paul Malins and Dave Elliott.

In attendance: Andrew Webb (Parish Clerk), Councillors John and Henry Batchelor.

Members of the public : 10.

1. OPEN FORUM

First Call for Sites for Development (see also Minute 9.3)

REPORTED: by Councillor John Batchelor in response to concerns expressed by residents, the current status of sites put forward for possible housing development in the Local Plan. These had no formal standing, far exceeded the amount of land required for new housing and in many cases fell outside planning policy guidelines. South Cambridgeshire District Council would publish a list of “possible” sites later in the year when officers had completed their analysis of the proposals, when Parish Councils would be consulted on them. In the meantime, Councils had been invited to respond to specific questions about the sites put forward in a survey with a deadline of 1 March.

Publicity for Parish Council meetings

AGREED: in response to a suggestion from a resident attending the meeting, that to encourage greater participation by residents in parish council meetings, access to Agendas and other documents be made available through the appropriate village WhatsApp group. **ACTION: Cllr Haine**

2. APOLOGIES FOR ABSENCE

None.

3. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 JANUARY 2021

RESOLVED: that the minutes of the virtual meeting held on 11 January 2021 be approved as a correct record

4. MATTERS ARISING FROM THE MINUTES

Arising on Minute 6(b)(ii)- May 2021 Elections

REPORTED: that the elections scheduled for 6 May 2021 were now likely to go ahead.

Arising on Minute 7- Financial Accounts

REPORTED: that a claim for reimbursement of VAT totalling £370 had been submitted to HMRC. A further claim would be made before the end of the Financial Year. The total VAT reclaimable would exceed the estimate included in the 2021-22 Budget. **ACTION: Clerk**

Arising on Minute 12- 2021-22 Budget and Precept

REPORTED: that the Council’s precept request for 2021-22 had been submitted to and acknowledged by South Cambs DC.

5. DECLARATIONS OF INTEREST

Councillor Haine declared an interest in the planning application for 2 Parkway and withdrew from the meeting for the discussion of the item.

Councillor Kiddy reported that although one of the sites submitted in the First Call for Sites was opposite her home, given the preliminary nature of the proposal, she would take part in the discussion.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

REPORTED and NOTED arising from the previously circulated reports for February 2021:

(a) by Councillor Henry Batchelor:

- (i) that the NHS was now encouraging those aged 70 and over to come forward for a COVID vaccination if they had not been inoculated and those knowing people in this position to inform them so they could book an appointment;

(b) by Councillor John Batchelor:

- (i) the latest information he had received from Greater Cambridge Strategic Planning regarding the enforcement action being taken in relation to the surface water drainage system installed at Carter's Farm Barns
- (ii) with regard to improvements to the A1307, the proposed bus lane between Bartlow Road Crossroads and the B1052 at Linton had now been dropped, releasing funds for other projects.

NOTED: in discussion, the advice from GCSP appeared to be that Carter's Farm Barns Management Company rather than the developer would be liable for rectifying the breach of conditions relating to the surface water drainage system on the site.

RESOLVED: that Cllr Batchelor would ask GCSP for written evidence that could be made available to the Parish Council to confirm GCSP's position in relation to the discharge of planning conditions for the Carter's Farm Barns site. **ACTION: Cllr J Batchelor**

7. FINANCIAL ACCOUNTS

Treasurer's General Account

NOTED:

- (a) the balance of £4557.14 in the account at 2 February 2021;
- (b) the following previously approved payments made since the last meeting:

• Camps Review- parish contribution	167.01
• Clerk reimbursement- purchase of 8 litter pickers	25.98
• Cllr Haine reimbursement- purchase of hi viz waistcoats	12.48
• SSE Streetlighting Energy costs December 2020	47.45

RESOLVED: that the following payments be approved:

• Open Spaces Society- Subscription Renewal	45.00
• Purchase of 2 x Glasdon Topsy Bins and base fixing bolts	423.65
• Toner for Parish Printer- reimbursement to Clerk	13.05
• SSE Streetlighting Energy costs January 2021	39.99

Treasurer's Social Club Account

NOTED: the balance of £158.00 in the account at 2 February 2021.

Treasurer's s.106 Account

NOTED: the balance of £8794.35 in the account at 2 February 2021.

8. CORONAVIRUS UPDATE

RESOLVED: that the COVID-19 Website be discontinued and future updates on Coronavirus be added to the Stop Press section of the main Parish Council website **ACTION: Cllr Haine**

9. PLANNING MATTERS

9.1 20/05394/PRI03Q - Land to the rear of The Bungalow, Mill Green, Shudy Camps, CB21 4QZ. Prior approval for change of use of agricultural building to two dwelling houses

RESOLVED: following consideration of the amended application and discussion with one of the applicants, that Greater Cambridge Shared Planning be informed:

(1) that the Council supports the application, subject to clarification of the following points:

(a) that proposed dwelling 1 is situated at an appropriate distance from proposed dwelling 2. The Council was informed by the applicant that the intention was to create two clearly separated detached dwellings with an appropriate space between them for maintenance and access. However, in the block drawings provided, the dwellings appear to butt up against each other. The Council would therefore wish it to be established that the space between the two dwellings meets the current Class Q requirements;

(b) it is not clear how this new application addresses the issue that it is proposed to convert buildings 1 and 2 into one house. Although the applicant gave assurances that buildings 1 and 2 were really one barn, they continue to be referred to two buildings in the plans;

(c) that the visibility splay of the proposed access to the dwellings meets current highway regulatory requirements;

(d) that the assurances given by the applicant that the buildings concerned were not in use for agricultural purposes on 20 March 2013, had been used solely for agricultural use as part of an established agricultural unit when they had last been used and therefore meet the criteria for prior approval under Class Q of the General Permitted Development Order, are accurate. It is a question of fact (upon which the PC can express no view) whether the properties qualify under Class Q.

(2) that the Council does not request that the application is referred to the District Planning Committee.

ACTION: Clerk

9.2 21/00353/PRI01A - 2 Parkway Shudy Camps, CB21 4RQ. Prior approval for single storey rear extension.

RESOLVED: that following discussion with the applicant, Greater Cambridge Shared Planning be informed that the Council supports the application and does not request that the application be referred to the District Planning Committee. **ACTION: Clerk**

9.3 Greater Cambridge Shared Planning- invitation to submit comments on response to first call for sites for development within new Local Plan in the Parish

NOTED:

- (a) that two sites submitted in the first call for sites for development lay in Shudy Camps Parish : URN 430- 1.01 hectares to north of Main Street, Shudy Camps, CB21 4RN, 25 homes and URN 365- 208.23 hectares, Camps Road, Bartlow, (Bartlow, Shudy Camps and Castle Camps parishes), 3,422 homes;
- (b) that the Council had been invited to respond to a survey by 1 March 2021 on specific issues relating to the proposed sites;
- (c) that details of both sites were available on the GCSP website and had been previously circulated to Councillors.

RESOLVED:

- (a) following a detailed discussion of both sites, that comments be submitted to GCSP on both sites on the following issues: site accessibility and transport links, site constraints or opportunities regarding development such as flood risk, noise, air and light pollution, landscape, townscape and heritage opportunities and constraints, green infrastructure opportunities and constraints and other opportunities and constraints regarding the suitability, availability and deliverability of the sites;
- (b) that the Clerk draft responses on the above issues to capture the discussion on both sites and circulate them to members for approval prior to submission to GCSP. **ACTION: Clerk**

9.4 Carter's Farm Barns- Update

Dealt with under Minute 6 above.

9.5 Neighbourhood Plan- Update

REPORTED:

- (a) that there had been an encouraging response to the flyer distributed to all residences in the parish inviting expressions of interest in being involved in the development of a Neighbourhood Plan. Ten residents had responded positively, though not all were able to commit to being members of the "Qualifying Body";
- (b) that the invitation would also appear in the forthcoming edition of the *Camps Review*,
- (c) by the Clerk, key points groups considering taking on a Neighbourhood Plan needed to take into account in reaching their decision whether or not to proceed., based on guidance produced by the "Locality" organisation. The key issue was weighing the opportunities such a plan offered against the considerable resource implications of proceeding.

RESOLVED:

- (a) that the "Locality" guidance reported by the Clerk be circulated to Councillors and those who had expressed an interest in the Neighbourhood Plan; **ACTION: Clerk**

- (b) that in the light of the response to the piece in the forthcoming *Camps Review*, the viability of proceeding with the project be assessed;
- (c) that should it be agreed to go ahead, the Clerk contact all those who had expressed an interest in the project to ask them to specify the skills they would be able to contribute and in particular any offers to chair the Qualifying Body.

HIGHWAYS MATTERS

10.1 2021-22 LHI Application

RECEIVED: a draft statement in support of the Council's submission, as required by Cambridgeshire Highways

RESOLVED:

- (a) that the statement be approved for submission to Cambridgeshire Highways ahead of the interview scheduled with the LHI Team for 17 February, subject to including more information on the investment the Council had already made in improving the telephone box and the importance of the LHI project in enabling the Information Point to be completed;
- (b) that in the event the application did not succeed, feedback be sought from Highways and advice on alternative ways of addressing the issue of ensuring safe access to the proposed Information Point. **ACTION: Clerk.**

10.2 Dog Waste Bins

NOTED: that all the bins had now been delivered.

RESOLVED: that Cllrs Elliott and Malins be authorised to proceed to instal the two dual-purpose "Glasden" bins in Main Street adjacent to the village sign and in Blacksmiths Lane and the two "Broxap" dog waste bins in Bangs Close and Nosterfield End. **ACTION: Cllrs Malins & Elliot; Clerk.**

10.3 Nosterfield End Lay-By

REPORTED: by the Clerk that a security firm had come to inspect the site with a view to submitting a quotation for installing a CCTV camera. The quotation was awaited. **ACTION: Clerk.**

10.4 Potholes

REPORTED: action taken to expedite repairs to a large pothole in Nosterfield End following injuries sustained by a cyclist.

11. COMMUNITY FIBRE BROADBAND

REPORTED: by Councillor Haine, the current position and steps taken by a resident to address issues with a gap in the installation of fibre broadband by Outreach to properties in Nosterfield End.

12. RESPONSE TO CALL FOR VOLUNTEERS FOR COMMUNITY PROJECTS AND ROLES

REPORTED: that there had been a very encouraging response to the call for volunteers but the roles Neighbourhood Watch Co-ordinator and MVAS Co-ordinator remained vacant.

RESOLVED: to thank a resident attending the meeting who volunteered to take on the MVAS role

13. REPORTS ON SOUTH EAST CAMBRIDGE TRANSPORT MEETINGS, 20 AND 26 JANUARY 2021

RESOLVED: that Cllr Malins circulate the comprehensive notes he had taken of the meetings to Councillors and they be made more widely available as appropriate. **ACTION: Cllr Malins.**

[The meeting closed at 21:43]

