

SHUDY CAMPS PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 3 MARCH 2021 UNDER THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANELS) (ENGLAND AND WALES) REGULATIONS 2020.

Present: Councillors Anita Kiddy (Chair); James Gordon (Vice-Chair), John Haine, Paul Malins and Dave Elliott.

In attendance: Andrew Webb (Parish Clerk), Councillors John and Henry Batchelor.

Members of the public : 2.

1. OPEN FORUM

Hedging and Drainage

REPORTED: by a resident, that a COVID-safe working party of volunteers had, following negotiations with the landowner, reduced the hedge and cleared the ditch bordering Main Street opposite Lower Farm and unblocked adjoining field drainage pipes. They had however had to stop at the point at which the hedge encountered overhead powerlines as it was not clear who was responsible for obtaining the agreement of the power supplier to reduce the vegetation under the wires. The Parish Council's advice was sought.

It was clarified that riparian responsibility lay with the landowner from the land to the centre of the ditch and with Highways from the centre of the ditch to the highway verge. It was suggested that in the first instance the residents should contact UK Power Networks to seek permission to carry on the maintenance of the hedge under the wires and if there was no progress, the Parish Council would add its weight to seeking a resolution.

2. APOLOGIES FOR ABSENCE

None.

3. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8 FEBRUARY 2021

RESOLVED: that the minutes of the virtual meeting held on 8 February 2021 be approved as a correct record

4. MATTERS ARISING FROM THE MINUTES

Arising on Minute 9.1- Application for Prior Approval - Change of use to buildings at the rear of The Bungalow Mill Green

NOTED: that the Council had been invited to comment by 12 March on an amendment to the application relating to the submission of additional drawings for the vehicle access displays. Details had previously been circulated to members.

RESOLVED: following a discussion of the drawings, that Greater Cambridge Shared Planning be advised:

(1) the visibility splays in the drawings do not meet the requirements set out in the comments submitted by Cambridgeshire Highways in that the 2.4m measurement does not appear to have been taken from the point at which the proposed driveway meets the highway;

(2) the 120-metre visibility measurement has been achieved by cutting across the frontage of The Bungalow. There will therefore need to be a significant removal of existing hedging and vehicle access gate which mark the boundary of the neighbouring property, together with levelling of ground

that rises up about 1 metre on the site line. Ongoing maintenance will be needed to ensure the visibility splay is preserved;

(3) the drawing does not show the two large telegraph poles that are located in the 120-metre sight line of any vehicle coming out of the drive and the impact that they may have on it;

(4) the length and width of the metalled surface of the driveway extending from the highway shown in the drawing do not meet the 10m length and 5m width requirements set out in the comments submitted by Cambridgeshire Highways;

(5) the two pedestrian visibility splays of 2m x 2m required by Cambridgeshire Highways each side of the vehicular accesses do not appear to be shown on the drawing. **ACTION: CLERK**

Arising on Minute 9.3 Greater Cambridge Local Plan - First Call for Sites for Development

REPORTED: that the Council's comments on the two sites in the Parish had been submitted to GCSP well in advance of the 1 March deadline. The officers' assessment of the sites and the comments made and the issue of the schedule of those considered suitable to take forward were awaited.

Arising on Minute 12- Response to Call for Volunteers

REPORTED: that there had been a further offer of help for maintaining verges and hedgerows. The Clerk was liaising with volunteers regarding areas of verge and hedgerow to be cut. **ACTION- CLERK**

5. DECLARATIONS OF INTEREST

None

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

REPORTED and NOTED arising from the previously circulated reports for March 2021:

(a) by Councillor Henry Batchelor:

(i) that parish councils were encouraged to send delegates to the Webinar on issues relating to the Gypsy, Roma and Traveller community that was to be held on 17 March 2021. He would report back to parish councils on the proceedings if they were not able to be represented;

(b) by Councillor John Batchelor:

(i) that Coronavirus infection rates in the District had fallen considerably since January. Schools were due to return on 8 March. Staff and pupils would be required to undergo twice weekly flow tests;

(ii) with regard to Carter's Farm Barns, his understanding was that all the conditions relating to the site had been discharged with the exception of the surface drainage issue in which there had been some progress in that the developer had verbally agreed to remedy the issues revealed by the partial survey of the system. The Chair reported that the Council had been advised that enforcement had indicated no further surveys would be undertaken of the rest of the system unless further evidence of a breach could be produced. A resident reported that they had reports from an architectural technician and a structural engineer, and that the developer would be undertaking a survey in the grounds of her property at the lower (hitherto unsurveyed) end of the site on Monday 8th.

RESOLVED: that the Parish Council write to Enforcement at an appropriate time to seek another survey of the surface drainage system at the lower end of the site, supported by evidence from the various reports and survey mentioned above, the site visit undertaken by Cllr Malins and any further relevant available documentary evidence. **ACTION: CLERK IN LIAISON WITH RESIDENT**

7. FINANCIAL ACCOUNTS

Treasurer's General Account

NOTED:

(a) the balance of £4402.92 in the account at 24 February 2021. This included reclaimed VAT totalling £369.77;

(b) the following payments made since the last meeting:	£
○ Purchase of 2 x Glasdon Topsy Bins and base fixing bolts	423.65
○ Toner for Parish Printer- reimbursement to Clerk	13.05
○ SSE Streetlighting Energy- January 2021	39.99
○ Open Spaces Society- Subscription Renewal	45.00

RESOLVED: that the following payment be approved:

○ Red Shoes Accounting- Payroll Service	43.20
○ Cllr Haine-reimbursement for large litter picker	19.98
○ Parish Clerk Salary	418.81
○ Payment to HMRC in respect of Clerk's salary	279.20
○ Cllr Elliott-reimbursement for material for installation of waste bins	23.75

ACTION: CLERK

Parish Council Treasurer's Social Club Account

NOTED: the balance of £158.00 in the account as at 24 February 2021.

Parish Council Treasurer's s.106 Account

NOTED: the balance of £8794.35 in the account as at 24 February 2021.

8. CORONAVIRUS UPDATE

NOTED: that abbreviated weekly summaries of information supplied by SCDC were continuing to be posted on the parish council website and WhatsApp groups.

9. PLANNING MATTERS

9.1 21/00156/FUL - The Oaks, Blacksmiths Lane, Shudy Camps CB21 4RH. Demolition of existing dwelling and industrial buildings and erection of 2 x 3 bed bungalows and associated garages and alteration of access.

RESOLVED: following consideration of the application, and a review of the history of previous applications relating to the site:-

- (1) The Council **supports** this new application for the redevelopment of a site that has become increasingly dilapidated, but would wish to draw attention to the following points:
 - (a) all conditions associated with previous approvals for the redevelopment of the site must be rigorously enforced. Particular care needs to be taken to ensure that there is a detailed scheme in place for the removal of asbestos in the structure of the existing buildings following their demolition and that the surveys and remedial statements for the removal of asbestos are fully documented in accordance with current regulations to avoid any future contamination of the site;
 - (b) some of the documentation for the application has not been updated from the previous applications for the site and refers to information which is not now valid, for example, the references in the *Supporting Planning Document* to superseded Local Plans and land supply policies. Out-of-date information should be updated;
 - (c) the vehicles of contractors working on the redevelopment of the site should be parked on the site to avoid blocking the highway adjoining the site. Contractors' vehicles should be required to use the proposed new access to the site which provides a greater degree of safety than the current access.

(2) The Council does not request that the application is referred to the Planning Committee.

ACTION: CLERK

9.2 20/04089/HFUL - 14 Main Street, Shudy Camps CB21 4RA. Two storey side and rear extensions following demolition of flat roofed garage/bathroom/WC side extension plus external and internal conversion works.

NOTED: the Council had been notified that the application was approved on 17 February 2021.

9.3. 20/04987/FUL- 8 Parkway, Shudy Camps CB21 4RQ. Erection of a dwelling with access off Carsey Hill.

NOTED: the Council had been notified that this application was refused permission on 19 February 2021

9.4. Carter's Farm Barns, Main Street, Shudy Camps, CB21 4RA- update

Dealt with under Minute 6(b) above.

9.5. Report on Meeting with Greater Cambridge Shared Planning Area Team 1, 22 February 2021

REPORTED: that the meeting had been useful, but there was a risk that the discontinuation of the established combined parishes meetings would lead to a disconnection between the priorities of the planning department and parishes.

RESOLVED: to consult neighbouring parish councils for their views on the desirability of continuing the combined parishes meetings and report the response to the next meeting.

ACTION: CLERK

9.6 Consultation on new housing policies relating to build to rent, clustering and distribution of affordable housing and affordable rent-setting

RESOLVED: not to send a response to this consultation.

9.7 Neighbourhood Plan

NOTED: key points from the document produced by the 'Locality' organisation on issues to be considered when deciding whether to produce a Neighbourhood Plan.

RESOLVED:

- (a) that the issues be referred for consideration at a virtual meeting of residents who had expressed an interest in the possible development of a Neighbourhood Plan.;
- (b) that the meeting be arranged by email under cover of a letter from the Chair which would emphasise that although she was prepared to facilitate the meeting, it was not a meeting of the parish council and it was important the Neighbourhood Plan was taken forward as a community venture (albeit the legislation stipulated that where a parish council existed for the area to be covered by a Neighbourhood Plan, it should constitute the "qualifying body"). **ACTION: CLERK/CHAIR**

10. HIGHWAYS MATTERS

10.1 LHI Application

REPORTED:

- (a) by Councillor Malins, that he had presented the Council's submission to the Highways Panel on 17 February and responded to questions;
- (b) an issue reported by a resident with overflowing sewage in the vicinity of the LHI proposal which was being exacerbated by the profile of the highway.

RESOLVED: that the resident be advised to report the problem to Highways, linking it to the Council's LHI application. **ACTION: CLERK**

10.2 Waste Bins

REPORTED: that all four bins had now been installed.

RESOLVED: that Councillors Elliott and Malins be thanked for their work in installing the bins.

10.3 Nosterfield End Lay-by

RESOLVED:

- (a) in view of the reported cost of installing CCTV at the location, not to proceed with this option;
- (b) to review the installation of an additional streetlight at the location as the Council's next LHI submission.

10.4 Streetlighting Energy Contract

NOTED: that a further 12-month contract had now been entered into with SSE, but that the scope for achieving greater savings with an alternative supplier be kept under review and information obtained on the arrangements made by neighbouring parishes. **ACTION: CLERK**

11. COMMUNITY FIBRE BROADBAND- UPDATE

REPORTED: by Councillor Haine, the latest position in terms of residents currently without fibre broadband expressing an interest in the scheme and communications with Open Reach. A resident of Nosterfield End who had been not been linked to the installation to fibre broadband there had raised the issue with the local MP and others.

12. CASTLE CAMPS VILLAGE HALL – CONTRIBUTIONS

RESOLVED: to inform the Village Hall Management Committee that:

- (a) the Council would pay a pro rata contribution for the Hall for 2021 to cover the period for which it was again available for use;
- (b) given an invoice had not been submitted, the Council was not able to make a retrospective payment for 2019.;
- (c) invoices for the Council's contribution should be sent in future to help avoid further misunderstandings. **ACTION: CLERK**

13. MEETINGS

RESOLVED: that confirmation of the Chair's participation in the next Chair's training session be notified to CAPALC. **ACTION: CHAIR**

There being no further business, the meeting closed at 21.25.