

## SHUDY CAMPS PARISH COUNCIL

### **MINUTES OF THE VIRTUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 24 MAY 2021 AT 7.30PM IN ST MARY'S CHURCH, CHURCH ROAD, SHUDY CAMPS.**

Present : Councillors Anita Kiddy (Chairman), James Gordon (Vice-Chairman), John Haine, Paul Malins and Dave Elliott.

In attendance: Andrew Webb (Parish Clerk), Councillors Henry and John Batchelor.

Members of the public : 0

#### **1. OPEN FORUM**

No matters were raised in Open Forum

#### **2. APOLOGIES FOR ABSENCE**

None.

#### **3. MINUTES OF THE MEETING HELD ON 26 APRIL 2021**

RESOLVED: that the Minutes of the meeting held on 26 April 2021 be approved as a correct record.

#### **4. MATTERS ARISING ON THE MINUTES**

Arising on Minute 7(a) (iii) - Meetings of the Parish Council

NOTED: that following the expiry of the temporary legislation permitting virtual meetings, the Parish Council would have to hold face-to-face meetings until further notice.

RESOLVED: to clarify whether there was scope for flexibility within the regulations for, for example, broadcasting face-to-face Council meetings on Zoom. **ACTION: CLERK**

Arising on Minute 9- Annual Governance and Accountability Review

REPORTED: that the Annual Governance and Accountability documents were being publicised as required and the Certificate of Exemption had been returned to the External Auditor.

Arising on Minute 11- Planning Matters

REPORTED: that since the despatch of the agenda, notification had been received from Greater Cambridge Shared Planning that application 21/00961/FUL, erection of dwelling, The Willows, Blacksmiths Lane, had been withdrawn.

#### **5. DECLARATIONS OF INTEREST**

None.

#### **6. DISTRICT AND COUNTY COUNCILLORS' REPORTS**

RECEIVED: the reports for June 2021 (previously circulated to Councillors)

REPORTED:

- (a) by Councillor Henry Batchelor:
- (i) changes in the composition of the County Council following the 6 May elections, for which the local turnout had been the second highest in the county. An early priority of the new Council would be a review of the operations of the Highways Department to which parish councils were encouraged to respond;
  - (ii) that there had also been a change of control at the Cambridgeshire and Peterborough Combined Authority, an early consequence of which had been the decision to scrap the proposed Cambridge Metro system. This had the upside of reducing the pressure for development to fund the scheme but left issues of public transport between Cambridge and Haverhill unaddressed;
  - (iii) recent changes to the provision of capacity on bus service 13;
  - (iv) that a further meeting of the Greater Cambridge South East Local Liaison Forum would take place on 27 May, feedback would be sent to parish councils not sending a representative;
  - (v) that the County Council's new verge maintenance policy was initially being applied only to trunk roads, but would be extended to village roads in 2022.

(b) by Councillor John Batchelor:

- (i) the position regarding the current level of COVID infection in the District, which was very low;
- (ii) with regard to Carter's Farm Barns, Main Street:
  - that the Head of Planning for Area 1 had sent him a note indicating that it appeared no contamination conditions attached to the planning application. Nonetheless, an investigation of claims of asbestos being on the site was made, following which a request for certification from the developer's agent was requested, which produced an assurance that there was no contamination of the site;
  - Councillors observed that this assurance seemed incompatible with the information the previous owner had given the Parish and which was reflected in the planning documents, that the roofs of demolished buildings on the site had contained asbestos and the fact that the Parish Council had not been shown certificates confirming asbestos had been properly removed from the site despite repeated requests;
  - that although he was no longer Chair of Planning, Cllr Batchelor would seek further clarification of what certificates, if any, regarding the removal of contaminated waste from the site were held by the planning department. **ACTION: COUNCILLOR J BATCHELOR.**

## **7. FINANCIAL ACCOUNTS**

REPORTED: that the balance of £7,213.53 in the Treasurer's Account at 14 May 2021.

NOTED: the payment of £57.10 for streetlighting energy paid by direct debit since the last meeting.

RESOLVED: that the following expenditures be approved:

	£
• Joan Rolfe- Internal Auditor Fee	150.00
• CAPALC- Annual Subscription for 2021-22	214.67
• CAPALC- Chair's Training Course Fee	50.00

- Reimbursement to Parish Clerk for Ink and Toner for Parish Printer 53.98
- Parish Clerk Salary (April-June 2021) payable on 31 May 418.81
- Payment to HMRC in respect of Clerk's Salary 279.20
- Red Shoes Accounting -payroll service contractual fee 43.20

**ACTION: CLERK**

NOTED: the balances of £158 in the Social Club Account and £8794.35 in the s106 account on 14 May.

#### **8. GOVERNMENT CONSULTATION ON REMOTE MEETINGS**

REPORTED: the questions and options for reply in the Government consultation on councils' experience of holding remote meetings, the deadline for the receipt of responses for which was 17 June.

RESOLVED: following consideration of the 11 questions and the available response options, that the Clerk be authorised to send the Council's views to MHCLG (attached as an Annex to these minutes). **ACTION: CLERK**

#### **9. CORONAVIRUS**

REPORTED: that regular updates on COVID-19 drawn from information provided by SCDC and other sources continued to be posted to the website and sent to WhatsApp groups.

#### **10. PLANNING MATTERS**

(a) 21/0281/FUL and 21/01282/LBC – Extension to existing garage outbuilding, creation of a gymnasium building and open plan covered area for spa bath within the curtilage of a Grade 2 listed building, Street Farm, Main Street, Shudy Camps, CB21 4RA.

RESOLVED: following a discussion of the previously circulated proposals, that Greater Cambridge Shared Planning be informed:

- (1) that the Parish Council supports the applications, but is concerned that from the plans on the portal the proposed extension to the garage appears to be very close to the boundary fence with Street Farm Barn and would wish it to be confirmed that the gap between them complies with the Building Regulations.
- (2) that vehicles involved in the construction of the proposed structures should be required to park within the curtilage of Street Farm and not on Main Street where it could pose a hazard to traffic on the narrow highway.
- (3) that the Parish Council does not request that the applications be referred to the Planning Committee.

**ACTION: CLERK**

(b) 21/0571/TPPO – Proposed works to protected trees - 8 Parkway, Shudy Camps, CB21 4RQ.

RESOLVED: following a discussion of the previously circulated proposals, that Greater Cambridge Shared Planning be informed that the Council had no objections to them but queried the accuracy the proposed 6-7 metre reduction to the beech tree which appeared excessive. **ACTION: CLERK**

(c) Carter's Farm Barns, Main Street – update

RESOLVED: further to the discussion recorded in Minute 6(b)(ii) above, that Cllr Haine forward the planning documentation indicating the presence of asbestos on the site to Cllr J Batchelor.

**ACTION: COUNCILLOR HAINE**

(d) Neighbourhood Plan

REPORTED:

- (i) by the Chair, that had become clear there was insufficient interest in forming a sub-committee to take forward the compilation of a Neighbourhood Plan and that an apparent consensus had emerged that there was not a need for one at the present time given the over-supply of land for the Local Plan and the strengthened protection offered against inappropriate development by existing local planning policies. There was little or no appetite to plan for controlled development in the village.
- (ii) that there could still be value for the parish to have a framework for setting out how many affordable homes might be built in the village should someone provide a suitable site, albeit the number of houses was unlikely to be sufficient to generate infrastructure improvements

RESOLVED: not to pursue the development of a Neighbourhood Plan, or any other form of parish plan at the present time, but that the position be reviewed in 12 months' time to ascertain whether there was any more interest. **ACTION: CLERK**

## **11. HIGHWAYS MATTERS**

(a) Options for highway improvements adjacent to Nosterfield End telephone box

RESOLVED: following a discussion of possible options for the development of the facility.

- (i) that a flyer to be drafted for circulation to residents in Nosterfield End by WhatsApp and e-mail setting out the issues with the renovation of the telephone box and possible future options for its use, including the possibility of simply replacing it with a notice board, and inviting their comments and suggestions

**ACTION: COUNCILLORS MALINS AND ELLIOTT**

- (ii) that a letter be drafted to the Post Office requesting that the post box be moved to a safer location for both users and collections from post vans and to address the current problem with the degradation of the verge. **ACTION: COUNCILLOR HAINE**

(b) Riparian responsibilities

REPORTED:

- (i) that the updated flyer setting out the responsibilities of riparian owners had been distributed to properties in Main Street, the (limited) response to it, and continuing issues with blockages to the watercourse on the north side of the road;
- (ii) that Cllr Haine had reported to Open Reach the exposure of a guide cable to a telegraph pole in New Road and possible undermining of the base of the pole following the recent scouring of the ditch running parallel to the highway.

RESOLVED: to continue to maintain a watching brief on the issues with drainage in Main Street.

(c) Verge Maintenance

NOTED: further to Minute 6(a) (v) above, the receipt of the complete new Highway Verge maintenance policy which had been circulated by Cllr H Batchelor.

**12. FIBRE BROADBAND INSTALLATION- UPDATE**

REPORTED: ongoing developments, which continued to be fluid and complex.

RESOLVED: that Councillor Haine maintain a watching brief and report on progress.

**ACTION: COUNCILLOR HAINE**

**13. JUBILEE GREEN**

RESOLVED: that Cllr Gordon and the Clerk progress the registration of Jubilee Green as a Village Green. **ACTION: COUNCILLOR GORDON, CLERK.**

**14. MEETINGS ATTENDED AND FORTHCOMING**

NOTED: forthcoming meetings. Cllr Malins would continue to represent the Council at forthcoming meetings arranged by Greater Cambridge SE Transport on the implementation of plans for improving the A1307. **ACTION: COUNCILLOR MALINS.**

**There being no further business, the meeting concluded at 9.10pm.**