

SHUDY CAMPS PARISH COUNCIL

To: Members of the Parish Council

I hereby give notice that the Annual Meeting of Shudy Camps Parish Council will be held at 7.30 pm on Thursday 23rd June 2022 in St Mary's Church, Church Road, Shudy Camps. You are summonsed to attend the meeting for the purpose of transacting the following business.

Members of the press and public are invited to attend the meeting.

AGENDA

1. **Election of Chair and Vice-Chair**
2. **Open Forum.** [Anyone]
3. **Apologies for Absence.**
4. **Minutes of the Meeting of the Parish Council held on 3rd March 2022.** [All]
5. **Matters arising from the minutes.** [Clerk]
6. **Annual Meeting of the Parish 2022** - to be carried forward to 2023
7. **Declarations of Interest.** [All]
8. **Reports from District and County Councillors March 2022, April 22, May 22 and June 22**
(previously circulated to Councillors). [JB & HB]
9. **Financial Matters**
 - i) **21/22 Annual Governance and Accounting Review** [Clerk]
Documentation for consideration under this item will be circulated to councillors before the meeting
 - ii) **Financial Accounts** [Clerk]
Parish Council Treasurer's General Account £
Balance at 31st May 2022 9090.84

Payments made since the last meeting
Clerk Wages (Jan – Mar) due 31/3/22 749.43
Red Shoes – Payroll Services for Jan to Mar 43.20
CAPALC Affiliation Fees 22/23 214.33
Jubilee Party donation (Social Bank Account) 11/5/22 150.00
Payments/Receipts for authorisation at this meeting
HMRC VAT refund for Year 21 22: 17/05/22 Receipt 217.61
SSE Energy Refund 22/04/22 Receipt 7.44
Precept received from SCDC 21/4/22 Receipt 3900.00
SSE Energy Bill DD 11/03/22 Payment 26.26

Gog Magog Mowers – Service	131.10
SCDC Dog Bin Emptying 22/23	374.40
Bitesize - Understanding Elections and the Clerk's Role	30.00
Clerk April 22 to June 22 Salary	749.43
Clerk Mileage Claim 166 miles	74.70
SCDC Election Cost 5 seats	75.00
<u>Parish Council Treasurer's Social Club Account</u>	
Balance at 31 st May 2022	8.00
<u>Parish Council Treasurer's s.106 Account</u>	
Balance at 31 st May 2022	8794.35

- ii) Clerk Pay review: back dated to 1/4/22 - increase of 1.73 %
- iii) Leaving gift for John Haine

10. **Standing Orders including Code of Conduct and Financial Regulations** – to approve the Council's Standing Orders and Financial Regulations [Clerk]

11. **Planning matters.** [All]

- i) 21/02235/FUL – The Oaks – replacement of existing dwelling with 2 bungalows – applied for 14/05/2021 : REFUSED
- ii) Reference: 22/01430/S73 : Mill Green Meadow, Mill Green S73 to vary condition 2 (Approved Drawings) of S/4498/19/FL (proposed replacement dwelling) to allow for an alternative design

12. **Highways and Related Matters**

- i) Nosterfield End Phone box
- ii) Mobile Speed Sign purchase
- iii) Jubilee Green- application for village green status
- iv) Village sign repair
- v) LHI Outcome
- vi) Road Closure @ Mill Green 18/07/22 to 22/07/22

13. **New Councillors Admin**

- i) IT admin (Handover from John Haine to Simon Powell)
- ii) Email addresses
- iii) Website (revise with new photo & bio)
- iv) Banking
- v) Training
- vi) Holidays

14. **Fibre update** [All]

15. **Date for next meeting tbc** [All]

16. Meetings Attended/Forthcoming and Training Opportunities.

[All]

Councillor Training: Sat 9th July or Sat 23rd July (9.00 – 15.30 via Zoom)

Joint Parish Meeting (Planning Officers): Thurs 23rd June 7pm @ Balsham

Bitesize - Understanding Elections and the Clerk's Role: Mon 7th March

Jackie Dockerill

Parish Clerk

15th June 2022